



**LAL BHADUR SHASTRI GOVT. COLLEGE, SARASWATI
NAGAR, JUBBAL, SHIMLA – 171206, H.P. (INDIA)
PHONE: 01781-238149**

A NAAC ACCREDITED 'B' COLLEGE

IQAC Meeting Minutes

Date: 11 July 2023

A meeting of IQAC was held in the college on 11th July 2024. There were deliberations upon the necessity of digital techniques and aids in modern day pedagogy. It was decided to conduct a two day workshop on **Digital Literacy** in collaboration with the BCA department of the college to acquaint the teaching staff with usage of digital teaching devices.

Principal: Dr. P. P. Chauhan

L.E. S. Govt. Degree College
Saraswati Nagar Distt. Shimla
DDC Code No. 214

MEMBERS

Dr. Yogita Bandta
Dr. Harsh Bhardwaj
Prof. Kailash Chauhan
Prof. Sandeep Kumar
Dr. Punam Chauhan
Dr. Radha Raman Gautam
Dr. Shallu Dogra Sharma
Sh. Mukesh Pathik
Dr. Balwant Singh Chauhan
Sh. Lokinder Bisht
CSCA members

Coordinator: Assist. Prof. Goverdhan Chauhan



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IQAC Meeting Minutes

Date: 28 July 2023

Agenda:

- Discussion of previous year (2022-23) proposals & respective outcomes.
- Enrichment of proposals for current session (2023-24) to achieve desired outcomes.

Minutes:

1. The meeting commenced at 11:30 am in the Principal's office. Principal Dr. P.P. Chauhan presided over the meeting.
2. The Chairperson of the IQAC outlined the agenda for the meeting, emphasizing the importance of reviewing the outcomes of the previous year's proposals and enhancing strategies for the current session.
3. Each member provided insights and feedback on the proposals implemented during the 2022-23 session, highlighting both successful initiatives and areas needing improvement.
4. Discussions ensued regarding the challenges faced in achieving desired outcomes and potential solutions for overcoming them in the current session.
5. Recommendations were made for enriching the proposals for the 2023-24 session, including the introduction of new initiatives and adjustments to existing ones based on the lessons learned from the previous year.
6. It was decided to direct all the faculty members to maintain the record pertaining to student progression in their departments.

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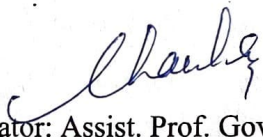
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IQAC Meeting Minutes

Date: 8 August 2023





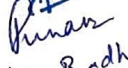
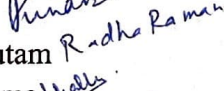

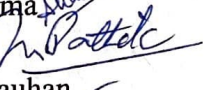
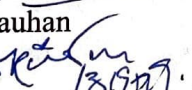
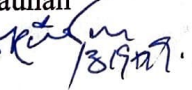
A meeting of the Internal Quality Assurance Cell (IQAC) with conveners of AQAR criteria was convened to modify the existing committees tasked with compiling the Annual Quality Assurance Report (AQAR). All committees are to be officially notified and directed to fulfill their respective criteria by September 15, 2024.


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Coordinator: Assist. Prof. Goverdhan Chauhan

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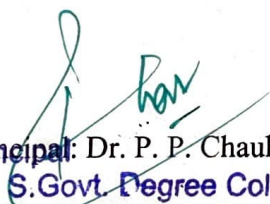
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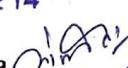



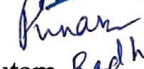
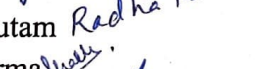

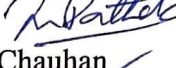

Date: 1 Sept. 2023

During the meeting held on 01.09.23, the members of the IQAC discussed the importance of experiential learning sessions for students across all departments. It was unanimously agreed upon that workshops, field trips, industrial visits, and similar activities are essential for providing hands-on experience to students, thus facilitating a holistic understanding of subjects. As a result, it was decided that all departments must initiate experiential learning activities and submit their proposals accordingly. These proposals should outline the planned activities and their objectives, ensuring timely completion within the current session.


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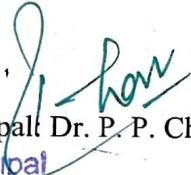
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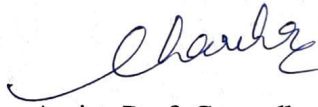
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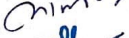
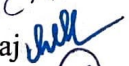
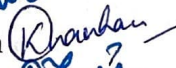

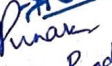
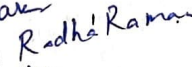
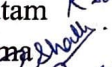

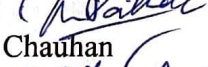
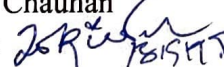
Date: 6 Oct. 2023

A meeting of IQAC was called in which it was decided to issue a crucial directive regarding the submission of data for the Annual Quality Assurance Report (AQAR) on the NAAC website. It is imperative that different criteria heads upload their respective AQAR components data without fail by the deadline of 31st October 2023.


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Date: 7 Oct. 2023






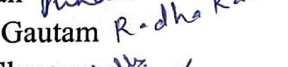
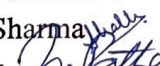

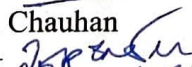

A meeting of IQAC was called to discuss some observations made by the members and following are the deliberations of the meeting:

1. Review of IQAC Recommendation:
 - The IQAC committee has observed outstanding performances during the Mehandi Competition and Rakhi-making Competition held by the Women Cell on 19.08.23 and 26.08.23 respectively.
 - It was noted that there is a need for other students to learn such skills from the talented winners.
2. Discussion on Organizing Art and Craft Workshop:
 - It was unanimously agreed to organize an Art and Craft Workshop on 31.10.23 at 01:00 pm.
 - The workshop will include Mehandi designing, Rakhi-making, Card-making, Decorative piece-making, etc.
 - Winners of previous competitions and other talented students will be involved in training the participants.
3. Allocation of Responsibilities:
 - The Women Cell will be responsible for coordinating the workshop.


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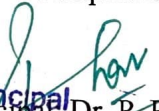
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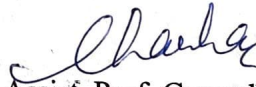
IQAC Meeting Minutes

Date: 18 Dec. 2023






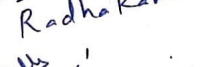
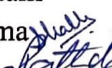
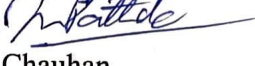
A meeting of IQAC was convened in which as per the directives from the Principal, it was decided that:


- To expedite the compilation and uploading process of the Annual Quality Assurance Report (AQAR) for the session 2022-23 on the NAAC website.
- To ensure the final submission is completed before the deadline of 30th December 2023.
- Additionally, in accordance with the recommendations put forth by the IQAC members, all faculty members are hereby instructed to maintain an official record of all departmental and extracurricular activities. This includes but is not limited to field trips, workshops, seminars, remedial classes, and any experiential learning sessions conducted for the benefit of our students.
- To facilitate this process, it has been made mandatory for faculty members to obtain permission/intimation letters from the Principal as well as the IQAC coordinator for any such activities. This will help streamline our documentation process and ensure compliance with NAAC standards.


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IQAC Meeting Minutes

Date: 25 April 2024


A meeting of the Principal with IQAC and the conveners of AQAR criteria was held on 25th April at 2 p.m. in the Principal's office.


Agenda:

1. Review of AQAR 2023-24 progress
2. Discussion on NAAC's Binary System
3. Strategies to Enhance NAAC Score






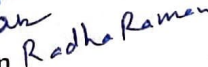
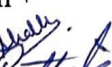

Minutes:


1. The meeting commenced with the Principal addressing the IQAC team and AQAR conveners, emphasizing the importance of updating information for the AQAR report for the academic year 2023-24.
2. Each convener presented an overview of their respective areas, highlighting achievements, challenges, and areas for improvement.
3. The Principal discussed about the newly introduced binary system by NAAC and its implications for the institution. He stressed the need for collective efforts to adapt to this system and improve the institution's performance accordingly.
4. Teachers were urged to study the binary system along with the respective benchmarks and bring forth suggestions to enhance the institution's NAAC score.
5. It was decided to plan conferences and workshops for improving the NAAC score.


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